

Metro Express Ltd

Vacancy for the Post of Financial Controller

The Metro Express Ltd (MEL) is a newly registered Mauritian Company wholly owned by Government of Mauritius. MEL is responsible to develop, finance, construct, operate and manage the Metro Express light rail system in Mauritius.

2. MEL invites applications from suitably qualified candidates for employment, on a contractual basis, as Financial Controller, for an initial period of two years including one year's probation.

Qualifications

3. Candidates should possess the following qualifications:

A. A pass at the final examinations required for admission to membership of one of the following bodies:

- (i) The Association of Chartered Certified Accountants;
- (ii) The Chartered Institute of Management Accountants,
Institute of Chartered Accountants of England and Wales, Ireland or Scotland
- (iii) Chartered Institute of Public Finance and Accounting

or

An equivalent qualification acceptable to the Board of Directors.

B. At least five years' post-qualification experience at a senior accounting and management level in a well-established organization.

C. Good analytical, interpersonal and communication skills.

- Preference will be given to candidates possessing a relevant postgraduate qualification.
- Computer skills including knowledge on computer softwares and application will be an advantage.
- Candidates should produce written evidence of any experience/knowledge claimed.
- Excellent written and oral communications skills
- Ability to work under pressure

Role and Responsibility

4. The Financial Controller will have the overall responsibility of managing, controlling and reporting on all financial aspects of the company to ensure that the company's accounts are prepared as per required standards in accordance with well-established procedures. The Financial Controller will report to the Chief Executive Officer and/or Chairman of Metro Express Ltd.

Duties

1. To be responsible for the proper financial management and to organise and lead the Finance Section of the Company;
2. To advise on all aspects of financial policy and financial management of the Company;
3. To establish proper accounting and financial control systems and procedures;
4. To prepare and submit the annual budget estimates, periodical reports and returns, as required;
5. To ensure follow-up of budgetary control and undertake effective treasury management;
6. To make arrangements for the safe and efficient collection and custody of sums owing and discharge of sums due;

7. Liaise with relevant stakeholders (including Banks) in connection with investment activities of the Company and for mobilization of funds;
8. Assist management in the preparation of project spending/investment plans, and contribute to strategic development of the company and manage financial risks to the Company;
9. To be responsible for the timely submission of the final accounts of the Company, and ensure legal and regulatory compliance with financial and tax authorities;
10. To work in collaboration with the other sections of the Company as regards financial matters including rates and tariffs, costs and management control;
11. To establish and control store accounting procedures; and
12. To perform other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Financial Controller in the roles ascribed to him.

Pay Package

5. Salary is negotiable based on qualifications and experience.

Mode of Application

6. Applicants should submit their application to the Metro Express Ltd with full curriculum vitae, copies of academic and professional certificates and documentary evidence of previous experience, to the following address:

**Ms. K. Kautick,
The Secretary,
Metro Express Limited,
Prime Minister's Office,
Intendance Street,
Port Louis**

Closing Date for Submission of Application

7. Applications should reach the Secretary, Metro Express Limited, Prime Minister's Office, Intendance Street, Port Louis, **not later than 1500 hours on Monday 22 January 2018.**

MEL reserves the right not to fill any vacancy following this advertisement and to call for interview only the best qualified candidates

Date: 22 December 2017.