

**PRIME MINISTER'S OFFICE
INVITATION FOR BIDS**

(Authorised Under Section 16(1) of the Public Procurement Act 2006)

**SUPPLY, INSTALLATION, CONFIGURATION AND COMMISSIONING OF
ELECTRONIC DOCUMENT MANAGEMENT SYSTEM
PMO/19-20/Q34/ONB**

Bids on appropriate forms are invited from local suppliers for the Supply, Installation, Configuration and Commissioning of Electronic Document Management System at Prime Minister's Office- National Sanctions Secretariat, Port Louis

2. Other details of the requirements and conditions are contained in the bid documents.
3. The bidding documents will be available free of charge on websites of the Public Procurement Portal on **publicprocurement.govmu.org** and that of this Office on **pmo.govmu.org**.
4. Any clarifications sought by any bidder in respect of the item to be procured shall be addressed in writing to the Secretary for Home Affairs, Prime Minister's Office, New Government Centre, Port Louis, Attn: Manager, Procurement and Supply, Fax No. 201 3186 or 201 1481 so as to reach him at least fourteen (14) days before the deadline for the submission of the bids.
5. Bids in sealed envelope clearly marked "**Supply, Installation, Configuration and Commissioning of Electronic Document Management System (PMO/19-20/Q34/ONB)**" and indicating the closing date and time should be addressed to the Secretary for Home Affairs and deposited in the **Tender Box** at the under-mentioned address on or before Wednesday **1st April 2020** up to **13.30** hours (local time) at latest.
6. Bids will be opened in the Conference Room of the Prime Minister's Office, on the same day at 13.45 hrs in the presence of bidders/bidders' representatives who may choose to attend.
7. **A site visit has been scheduled on Wednesday 18 March 2020 at 10.30 hrs at the National Sanctions Secretariat, Prime Minister's Office**
8. The Prime Minister's Office reserves the right to: -
 - (a) accept or reject any bid; and
 - (b) annul the bidding process and reject all bids at any time prior to contract award as per provision of Section 39(1) of the Public Procurement Act 2006.

**Prime Minister's Office,
4th Floor, New Government Centre,
Port Louis**

26 February 2020